

Letter No. ... 2331/BBAU/14

Date ... 03/12/2014

To,

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| 1. Vice Chancellor | - | Chairman |
| 2. Registrar | - | Member |
| 3. Prof. R. B. Ram | - | Member |
| 4. Prof. M. Y. Khan | - | Member |
| 5. Prof. Vipin Saxena | - | Member |
| 6. Dr. Sanjay Kumar | - | Member |
| 7. Dr. Sudarshan Verma | - | Member |
| 8. Dr. B. B. Malik | - | Member |
| 9. Shri N. K. S. More | - | Member |
| 10. Dr. L. C. Mallaiah | - | Member |
| 11. Dr. M. P. Singh | - | Member |
| 12. Dr. Devesh Kumar | - | Member |
| 13. Dr. Shashi Kumar | - | Member |
| 14. Dr. M. L. Meena | - | Member |
| 15. Dr. B. N. Dubey | - | Member |
| 16. Ms. Rajshree | - | Member |
| 17. Dr. Manoj Kumar | - | Member |
| 18. Shri Gokaran Prasad | - | Member |
| 19. Ms. Sneha, Research Scholar | - | Member |
| 20. Dy. Registrar (SC/ST) | - | Convener |

Sub: Minutes of the XIth meeting of the Advisory Committee for SC/ST held on 26.11.2014.

Sir/Madam,

Please find enclosed herewith minutes of the XIth meeting of SC/ST Advisory Committee held on 26.11.2014 under the Chairmanship of the Vice Chancellor for your kind information and necessary action.

Yours faithfully,


Dy. Registrar (SC/ST)
Convener

Encl: As above,

Copy to:- I/c Website for uploading on University website


3/12

**Minutes of the XIth meeting of the SC/ST Advisory Committee held under the
Chairmanship of Vice-Chancellor on 26.11.2014 at 11:00 AM in the Board
Room of the University**

The following were present:-

1. *Prof. R.C.Sobti, Vice-Chancellor – Chairman*
2. *Dr. Sunita Chandra, Registrar – Member*
3. *Prof. R.B. Ram, DAPS – Member*
4. *Prof. M.Y. Khan, DBT – Member*
5. *Prof. Vipin Saxena, DCS – Member*
6. *Dr. Sanjay Kumar, DAPS – Member*
7. *Dr. Sudarshan Verma, DL – Member*
8. *Dr. B.B. Malik, DS – Member*
9. *Sh. N.K.S. More, DES – Member*
10. *Dr. L.C. Mallaiah, DE – Member*
11. *Dr. M.P. Singh, DLISc – Member*
12. *Dr. Devesh Kumar, DAP – Member*
13. *Dr. Shashi Kumar, DHR – Member*
14. *Dr. M.L. Meena, DAPS – Member*
15. *Dr. B.N. Dubey, DS – Member*
16. *Ms. Rajshree, DIT – Member*
17. *Dr. Manoj Kumar, DCS – Member*
18. *Shri Gokaran Prasad, Astt. Registrar (S&P) – Member*
19. *Shri A. K. Maurya, Dy. Registrar (SC/ST Cell) - Convener*

Ms. Sneha, Research Scholar - Member could not attend the meeting.

At the outset, the Chairman welcomed all the members while he apprised this Advisory Committee that our University has been selected one amongst the three Universities under a pilot project for introduction of fully Office Automation System by UGC, New Delhi, with the objective to make a paperless University to handle to all functions and processes of the University. The Visit of the team to conduct a survey is scheduled for coming two days i.e. 28th & 29th November, 2014. The Chairman also inform the Advisory Committee that meeting of 6 Vice Chancellors of Central Universities is also scheduled on 28th November, 2014 in our University for framing of concept note/proposed guidelines on common admission test, common curriculum, students mobility etc.



In zero (0) hour period, the Chairman desired to have a perfect Administrative and Financial Code of our University as per Service Rules, General Financial Rules – 2005, Central Vigilance Commission (CVC) Guidelines with reasonable delegation of powers to the Officers of University, so as to enable this University to function in a transparent manner purely on the basis of Act/Statutes/Ordinances/Rules /Regulations of this University. The Chairman also desired that framing of Agenda and Minuets of various bodies of University including this Advisory Committee has to be done with at most care in order to facilitate informed decisions. Agendas and Minutes of various bodies of University including this Advisory Committee are also required to be timely uploaded on University website. The Advisory Committee posed for full support for speedy and timely disposal of University work related to solving the problems of one and all especially SCs/STs.

Thereafter, regular agenda items were taken up.

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| Agenda Item No. 1 | Confirmation of the Minutes of the Xth Meeting of SC/ST Advisory Committee held on 18.09.2014. |
| <p>The minutes of the X meeting of SC/ST Advisory Committee held on 18.09.2014 were circulated to the members vide University letter no. 2078/BBAU/14 dated 07.11.2014 for their information and necessary action. The copy of these minutes alongwith covering letter is enclosed herewith as <u>Annexure - A</u> for ready reference and record.</p> <p><i>No comment has been received from any member in this respect. Hence, it is proposed to confirm the above minutes.</i></p> <p style="text-align: center;"><u>Resolution:</u></p> <p>It was resolved to confirm the minutes of the Xth meeting of SC/ST Advisory Committee held on 18.09.2014.</p> | |
| Agenda Item No. 2 | Action Taken Report on the Resolution of the Xth meeting of SC/ST Advisory Committee held on 18.09.2014. |
| <p>Action taken report on the Resolution of X meeting of SC/ST Advisory Committee held on 18.09.2014 has been prepared and enclosed herewith as <u>Annexure - B</u> for kind perusal ready reference and acceptance thereof.</p> <p><i>Therefore, above referred Action Taken Report kindly be accepted by this Advisory Committee.</i></p> <p>Other observation/remarks pertaining to Agenda item no. 2</p> <p><i>The Chairman with advice of various members, allowed for following observations/remarks to be taken on record.</i></p> | |



The Chairman desired that SC/ST Cell may come up to be a model department/Unit/cell in the University so that others department/Section/ Unit/cell may follow the suit.

The Chairman on advice of Advisory Committee Okeyed for prior to meeting fast-track disposal of various representations of students and employees of University by using administrative channels and subsequent reporting to Advisory Committee of the same.

The Chairman desired that a website committee to be constituted under Chairmanship of Registrar of the University in order to review the website content. It is expected to hold its meeting at least once in a month, mandatorily. The Committee has to ensure the website contents are well formatted, drafted, clearly visible and downloadable in public domain.

The Chairman desired that names of Guest faculties with their qualification and specialization of various departments/courses should be uploaded on University website.

The Chairman desired that e-tendering process in various procurements of University is required to be adopted in a time bond manner as per Guidelines of Govt. of India and Central Vigilance Commission (CVC) to the extent Rules applicable in this regard. The Chairman entrusted the responsibility to Mrs. Rajshree, Assistant Professor, DIT to prepare a detailed software programme. Asstt. Registrar (S&P) has to facilitate her by providing needed input, in this regard.

The Chairman desired that five (5) trained Computer Programmers be engaged in different core units of the University to take care of students' attendance with monthly reporting to students and their parents by sending SMS/E-mail.

The Chairman hoped for introduction of innovative methods in teaching learning process for improving quality. Students' feedback system is also required to be implemented.

Resolution:

The Action taken report of the Xth meeting of Advisory Committee for SC/ST held under the Chairmanship of Hon'ble Vice Chancellor on 18.09.2014 with reference to the Annexure - B has been accepted by the Advisory committee for SC/ST presented in the XIth meeting of the same committee, subject to other observations/remarks pertaining to Agenda item no. 2

Agenda Item No. 3

Concessions to Scheduled Castes and Scheduled Tribes in posts filled by Promotion by Selection-post with Group A (Class-I)

The University vide letter no. F.1-5/2014 (SCT) dated 30.09.2014 of Dr. Archana Thakur, Deputy Secretary, University Grants Commission, New Delhi received alongwith copies of the letter No. F.1-4/2010-U-5 dated 18.07.2014 of



Ministry of HRD, New delhi and OM No. 36028/8/2009-Estt.(Res.) dated 07.06.2013 of Ministry of Personnel, Public Grievance & Pension, DoPT, New Delhi on the subject mentioned above for necessary action in the matter under intimation UGC. Copy of the same is enclosed as **Annexure - C** for kind perusal, ready reference and needful suggestion of members of SC/ST Advisory Committee for adoption in this University.

Hence, Advisory Committee may kindly recommend for adoption of these UGC directives.

Resolution:

The referred UGC directives have been accepted by the Chairman with recommendation of Advisory Committee for implementation in the University.

Agenda Item No. 4

Brochure on Reservation for Scheduled Castes, Scheduled Tribes and Other Backward Classes in Services-reg.

The University vide letter no. F.1-33/2008(SCT) dated 17.09.2014 of Mr. Joseph Varghese, Education Officer, University Grants Commission, New Delhi received alongwith copies of the letter No. F.1-4/2010-U-5 dated 18.07.2014 of Ministry of HRD, New delhi and OM No. A36011/1/2013-Estt.(Res.) dated 23.01.2013 of Ministry of Personnel, Public Grievance & Pension, DoPT, New Delhi on the subject mentioned above for further necessary action in the matter. The referred Brochure has also been posted on the DoPT's website at "persmin.nic.in" under OMs and Orders. Copy of the same is enclosed as **Annexure - D** for kind perusal, ready reference and needful suggestion of members of SC/ST Advisory Committee.

Above instructions are submitted for kind information of Advisory Committee and further for all concerned in this University, so Advisory Committee may kindly take a note of it.

Resolution:

The Advisory Committee noted the above for circulation amongst University fraternity.

Agenda Item No. 5

Implementation of Programmes and Schemes under Scheduled Castes Sub Plan (SCSP) and Tribal Sub Plan (TSP) in Ministry of HRD.

As per recommendation of 8th Advisory Committee for SC/ST in its meeting held on 30.07.2014, the designated committee constituted vide University Office



Order no. 1052/BBAU/14 dated 05.08.2014 under Chairmanship of Dr. Sudarshn Verma has submitted its recommendations/report pertaining to implementation of Scheduled Castes Sub Plan (SCSP) and Tribal Sub Plan (TSP) in this University for kind perusal, consideration and recommendation to the Competent Authority for implementation in this University. Copy of the same is enclosed as **Annexure - E**.

In view of above, the Advisory Committee may kindly recommend for acceptance of above for adoption and implementation in this University in compliance of MoHRD directives issued vide F.No.9-21/2012-SC/ST dated 01.10.2013.

Resolution:

The Advisory Committee resolved to refer back the matter for further review by the same committee vide University Office Order no. 1052/BBAU/14 dated 05.08.2014 under Chairmanship of Registrar of the University to suggest for modalities for adoption and implementation in this University in compliance of MoHRD directives issued vide F.No.9-21/2012-SC/ST dated 1.10.2013 as per Act/Statute/Ordinances/Regulations/Rules of University.

Agenda Item No. 6

Extension of University aid to SC/ST PG students under innovative course for preparation of dissertation.

The provision for Grant of an amount of University Aid to SC/ST category PG students for preparation of dissertation @ Rs. 2000/ per student (one time for the entire course of study) have been notified vide University notification no. 698/BBAU/09 dated 25.06.2009. Copy of the notification is enclosed as **Annexure - F**

Various innovative courses have also been introduced and running in this University since academic session 2013-14; SC/ST Cell has been receiving requests for such facility in respect of Innovative courses also.

Keeping in view of above, matter is presented before this Advisory Committee for kind consideration and recommendation to the Competent Authority for Extension of University aid to SC/ST PG students under innovative course for preparation of dissertation.

Resolution:

Advisory Committee recommended to the Competent Authority for Extension of University aid to SC/ST PG students under innovative course for preparation of dissertation. However, as per resolution of 49th meeting of Board of Management held on 06.11.2014, all courses (except courses running Centre for Engineering and Technology) are regular courses running under in different departments of the University.



| Agenda Item No. 7 | Any other items with permission of chair. |
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| Agenda Item | Resolution |
| <p>1. No action on resolution agenda no. 5 of 8th SC/ST Advisory Committee held on 30.07.2014 regarding strengthening of SC/ST Cell in terms of UGC sanction. <i>Copy of letter no.1107/BBAU/14 dated 08.08.2014 sent to Dy. Registrar (Estt.) is enclosed as Annexure - G1 for ready reference in this regard.</i></p> | <p>Resolution be again forwarded to the Registrar for needful immediate action.</p> |
| <p>2. No response on University letter no. 1536/BBAU/14 dated 10.09.2014 from the Coordinator, LLM (One year) CPGLS, SLS, BBAU, Lucknow. <i>Copy of above referred letter is enclosed as Annexure - G2 for ready reference in this regard.</i></p> | <p>The comments received from Coordinator LLM (One year) CPGLS, SLS, were placed in the meeting and it was resolved to forward those comments for resubmission properly.</p> |
| <p>3. Reporting of representation from four (4) Ph.D. Scholars of Dept. of HD&FS, School of Home Science and constitution of a Committee for <i>prima-facie</i> inquiry into the matter. <i>Copy of Office Order no. 2102/BBAU/14 dated 10.11.2014 is enclosed as Annexure - G3 for ready reference in this regard.</i></p> | <p>The advisory committee has taken a note of it.</p> |
| <p>4. Report of the Committee to suggest measures to Mitigate Dropout Rate among SC/ST. <i>Copy of report submitted in response to University letter no. 1108/BBAU/14 dated 08.08.2014 is enclosed herewith as Annexure - G4 for kind perusal, which will be finally submitted to Ministry of Social Justice & Empowerment, Govt. Of India, New Delhi as per resolution of this Advisory Committee vide agenda item no. 11.3 in its meeting held on 30.07.2014</i></p> | <p>It was resolved to refer back the matter to the same Faculty/Committee for review under chairmanship of DSW, BBAU for resubmission (Ref. Letter No. 1108/BBAU/14 dated 08/08/2014).</p> |
| <p>5. Recommendation of the Committee regarding preparation of a proposal for students under the "Earn While Learn" scheme. <i>Copy of report submitted in response to University Office Order no. 1463/BBAU/14 dated 05.09.2014 is enclosed herewith as Annexure - G5 for kind perusal and acceptance for implementation in this University.</i></p> | <p>The Advisory Committee recommended for acceptance of the recommendations by the Competent Authority with rider that seed amount/fund may be provided on 'Loan basis'.</p> |
| <p>6. Comment of Coordinator, Dept. of Applied Chemistry on representation of 8 named students of Dept. of Applied Chemistry sent to SC/ST Cell vide letter no.</p> | <p>The Chairman on recommendation of Advisory Committee desired to critically review such matters with objective to sort out genuine</p> |



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| <p>1478/Gen/DAC/BBAU/14 dated 25.09.2014. In response to University letter no. 1697/BBAU/14 dated 25.09.2014. Coordinator, DAC forwarded above comments which enclosed as Annexure – G6.</p> | <p>problem/s.</p> |
| <p>7. Fixing of tentative date for Next Advisory Committee for SC/ST.</p> | <p>The next meeting of SC/ST Advisory Committee tentatively scheduled to be held on 15th January, 2015 at 11.00 AM in the Board Room of Vice Chancellor Office. Action Taken Report of XIth Advisory Committee meeting held on 26.11.2014 be complied by 15.12.2014. Agenda papers of XIIth Advisory Committee meeting be sent to members by 05.01.2015.</p> |
| <p>Other Information:-</p> <ul style="list-style-type: none"> • <i>The Chairman informed Advisory Committee that ‘Ambedkar Studies’ has been made compulsory in all courses of studies in the University first time.</i> • <i>Proposals for more funds have been submitted in Ambedkar Foundation, New Delhi, Ministry of Social Justice & Empowerment, New Delhi and University Grants Commission, New Delhi. Dy. Registrar (SC/ST) has been deputed to pursue such proposals.</i> | |

The meeting ended with a vote of thanks to the Chair.


Dy. Registrar
SC/ST Cell